Don’t Miss Out On This Opportunity to Earn Continuing Education Credit

Enter the information below and distribute to your laboratory staff.

Program Mailing and Year: 

Activity Start Date: 

Activity Expiration Date: 

How to Access Your Online Education Activities

1. Access Your Account
   a. Go to cap.org.
   b. Under the MY CAP menu, click Log In.
      • If you are unsure whether you have an individual Web account with the CAP, or do not remember your user ID and password, click on the Reset password or Email temporary password.
      • If you do not have an individual Web account, click on Register with the CAP. Complete and submit the Account Request Form. You will be notified within one business day that your individual account has been activated.
   c. If you are associated with one lab that purchased kits for this activity, the system will register you into the activity for kits associated with your registration.
   d. If you are associated with more than one lab that purchased kits for this activity, select the lab by clicking the Select or Change Laboratory button. The system will register you into the activity. A kit will be associated to your registration.

2. 
   a. If you are not associated to a lab, you need to add a lab affiliation.
      1. Under the MY CAP menu, click Update My Profile.
      2. Click the Business/Professional tab, then (in the upper-right corner) click + Add Affiliation to enter the appropriate information. The system will then recognize your affiliation for future activities.

3. Access Your Online Education Activities
   a. Go to cap.org.
   b. Under the MY CAP menu, click Log In.
   c. Click on the Learning tab.
   d. Enter the Surveys Program code in the Search box (eg, BMD, CGL), then click the arrow icon.
   e. In the list of results, click the Register button for your activity.
   f. After reviewing the Activity Details page, click the Register button.
   g. Click Resume to access the Activity.
   h. Click the confirmation checkbox at the bottom of the Activity Overview page, and then click the Continue button.
   i. If you choose to return to the activity later, it can be found on the In-Progress Learning tab. Click the activity title to return to the activity.

For assistance, please call a Customer Contact Center representative at 800-323-4040 or 847-832-7000 option 1.